

**Application for Common Area (Facility) and Vehicle Gate Access**

Name (Please Print): \_\_\_\_\_ Owner? \_\_\_\_\_ Tenant? \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**VEHICLE GATE CHARGE POLICY: First two RFID Tags to vehicle gate = no charge. Replacement and additional tags are \$25.00 each. Any charges will be billed to your HOA account.**

I am requesting (indicate number of devices):

RFID Tag \_\_\_\_\_ For access to which gated section? \_\_\_\_\_

**COMMON AREA CHARGE POLICY: First two access devices (fob or Mobile Passes) = no charge. Replacement devices = \$25.00 each. Any charges will be billed to your HOA account.**

I am requesting (indicate number of devices):

Pool Fob \_\_\_\_\_

Pool Mobile Pass \_\_\_\_\_ Phone number for Mobile Pass Invitation: \_\_\_\_\_

**DELIVERY OPTION – Check One:**

Please **MAIL** the device(s) to the following address: \_\_\_\_\_

I will pick up the devices on Thursday, 7/25 or Saturday, 7/27 at the designated pick-up times on-site.

**CALL BOX/GUEST DIRECTORY ENTRY AND ACCESS CODES**

Phone number for guest access directory (call box): \_\_\_\_\_ (Leave blank if you do not wish to be in the directory/call box.)

4-digit personal entry code: \_\_\_\_\_ (Last 4 digits of your phone number)

**OWNER SIGNATURE (Required):** \_\_\_\_\_

DATE: \_\_\_\_\_

**TENANT SIGNATURE – IF APPLICABLE:** \_\_\_\_\_

DATE: \_\_\_\_\_

**(Note: Owner must sign all requests)**

**Please return this form and the Application/Agreement to:**

**Fax: (512)346-4873**

**Email: [AmenityAccess@goodwintx.com](mailto:AmenityAccess@goodwintx.com)**

**Mail: 11950 Jollyville Road  
Austin, TX 78759**

**Office Use Only:**

**Account:** \_\_\_\_\_

**M / PU Date:** \_\_\_\_\_

**Tracker:** \_\_\_\_\_ **Gates:** \_\_\_\_\_

**Device #:** \_\_\_\_\_